1. Convert any mixed fractions to improper fractions
2. Identify a common denominator and change the fractions (if needed)
3. Add or subtract (numerator only).
4. Simplify! 1. Reduce to lowest terms
5. Write as a mixed number

Ex. Add or subtract:
(1)

$$
\begin{aligned}
& 2 \frac{3}{4}+1 \frac{1}{6} \\
& 2^{+} \frac{3}{4}+1_{x}^{+} \frac{1}{6} \\
& \begin{array}{ll}
3 \times \frac{11}{}+\frac{7 \times 2}{6 \times 2} \\
3 \times 4
\end{array} \quad \underline{\text { LCM: }} \quad \begin{array}{l}
4,8,12,16, \cdots \\
6,12,18, \cdots
\end{array} \quad C D=12 \\
& \frac{33}{12}+\frac{14}{12}=\frac{33+14}{12}=\frac{47^{-36}}{12}=3 \frac{11}{12}
\end{aligned}
$$

(2)

$$
\begin{aligned}
& 5 \frac{5}{12}-1 \frac{5}{8} \\
& +\begin{array}{l}
+ \\
5 \frac{5}{12}-1 \frac{5}{8} \\
2 \times \frac{65}{12}-\frac{13 \times 3}{8 \times 3} \\
\begin{array}{l}
+ \\
2 \times 12
\end{array} \\
\frac{13,124,36, \cdots}{24}-\frac{39}{24}=\frac{130-39}{24}=\frac{91^{-12}}{24}=\left(3 \frac{19}{24}\right)
\end{array}
\end{aligned}
$$

$$
\frac{130}{24}-\frac{39}{24}=\frac{130-39}{24}=\frac{91^{-12}}{24}=3 \frac{19}{24}
$$

